



DONALD L. WOLFE, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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July 5, 2006

IN REPLY PLEASE

REFER TO FILE: **AS-0**
001543
001544

TO: Each Supervisor

FROM: Donald L. Wolfe
Director of Public Works

BOARD AGENDA DATE: JULY 12, 2005, AGENDA ITEM 25
TRASH-FREE CHANNEL – SOUTH AREA (001543)
TRASH-FREE CHANNEL – EAST AREA (001544)
SUPERVISORIAL DISTRICTS 1, 2, 4, AND 5

Please be advised that we are taking necessary steps to correct certain clerical errors in order to properly reflect intended actions taken by your Board at its meeting on July 12, 2005, Agenda Item 25, concerning Amendment 1 to (a) Trash-Free Channel – South Area (001543) and (b) Trash-Free Channel – East Area (001544).

On May 17, 2005, Agenda Item 48, your Board awarded Contract Nos. 001543 and 001544 to The Resource Collection, Inc., to provide as-needed trash and debris removal services at various flood control channels in the Flood Control District's South and East Areas. On July 12, 2005, Agenda Item 25, your Board approved Amendment 1 to both contracts increasing the annual maximum sum for the current contract year and each remaining one-year option renewal period due to additional work needed in the areas listed below:

Trash-Free Channel – South Area

- Ballona Creek (from the soft-bottom section from the confluence of Centinela Creek to the Pacific Ocean).
- Additional annual payment to the contractor of \$3,000 for the initial contract year, increasing the total annual maximum sum to \$104,500 for the remaining six months of the initial seven-month term and by \$4,500 to \$135,000 for each one-year renewal option period, plus 15 percent for waste disposal fee reimbursements.

Trash-Free Channel – East Area

- Rio Hondo Wash (from the levee/spillway just south of Peck Pit downstream to 500 feet north of Rosemead Boulevard).
- Charter Oak Wash (from the south side of San Bernardino Road downstream to Workman Avenue).
- Additional annual payment to the contractor of \$19,800 for the initial contract year, increasing the total annual maximum sum to \$182,200 for the remaining six months of the initial seven-month term and by \$29,700 to \$238,500 for each one-year renewal option period, plus 15 percent for waste disposal fee reimbursements.

Unfortunately, due to a departmental clerical error, the contract numbers for these two contracts were switched and were assigned the wrong contract numbers in their respective Amendment 1. Trash-Free Channel – East Area (001544) was mistakenly assigned Contract No. 001543, which is designated to Trash-Free Channel – South Area. Likewise, Trash-Free Channel – South Area (001543) was mistakenly assigned Contract No. 001544, which is designated to Trash-Free Channel – East Area. As a result, the increases in the annual maximum sums were allocated to the wrong contract numbers resulting in a shortage for Trash-Free Channel – East Area's annual maximum sum and an excess in Trash-Free Channel – South Area's annual maximum sum.

When we recognized this error, Public Works immediately cut back work for the Trash-Free Channel – East Area to ensure expenditures did not exceed the erroneously-stated annual maximum sum for that contract. However, the additional work that we originally recommended and your Board intended to authorize is still necessary. Therefore, Public Works will correct the clerical errors in each contract to provide the required work in each area and to ensure that our original recommended actions and your Board's approvals thereof are properly reflected in the contract documents.

If you have any questions regarding this matter, please contact me or your staff may contact Ghayane Zakarian at (626) 458-4078.

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cc: Chief Administrative Office
County Counsel
Executive Office